

Meeting Minutes

Monday 25th September 2023
19:30-21:00

Attendees		Apologies
Daniel	Jo	Ben
Sarah	Mick	Jenna Ke
Seema	Paula	
Caroline R	Jenna Kn	
Gretel	Emma	
Amanda	Caroline S	
Tamara	Miriam	
Sophia		
Zohra- Left after point 3		
Lisa- Left after point 3		
Caroline W- Left after point 3		
Chantelle- Left after point 3		

2.Matters Arising

The last meeting was held 20.06.23, non-committee members have not yet been removed from the FOSMS account.

3. Previous Events

Gala Day – 30/06/2023

Curious Critters cancelled at the last minute, Sarah & Lisa rang various places and managed to secure a booking, however we made a loss as the cost was more. Children did enjoy it and we had to go ahead as parents had already paid via parent pay.

Lost bouncy castle and pony due to the weather.

BBQ was very quiet doesn't work as well after school need to order less. ?location as it was tucked away or maybe because of the rain. A better location for BBQ during rose queen in an infant classroom and tokens were used so the BBQ people did not have to deal with the money, worked better and definitely worth considering for FOSMS events.

Village Hall was proposed but it would have been difficult for year 6's to move their stalls to the village hall and many parents wouldn't attend and would leave, this was straight after school into the hall.

Made a loss compared with 2022, of ~£500. First time on a Friday evening, it keeps the weekend free and more volunteers available.

Uniform hardly any sells, quite a few envelopes left from Mrs. Higgins stalls. Maybe because two sections, one for books and one for toys, sold them on Monday after school.

4. Upcoming Events

Spooky Disco –19/10/23

Daniel to contact entertainer, Zohra has negotiated a price of £150, give cash on the night.

Infants – 6:00-7:00

Juniors- 7:15-8:30

Infants leave at 6:55, to allow juniors to enter.

Infant Volunteers- Seema, Caroline S, Sarah, Emma

Junior Volunteers- Seema, Paula, Caroline S, Caroline R & Gretel

Snacks- Mini Roll/ Drinks

Sweets – Haribo

Gretel offered to make sweet cones.

Spooky decorations needed.

Bonfire Night –04/11/2023

BBQ lit at 17:30, Bonfire lit at 18:00, Firework display 18:30

Wood drop off from 14:00 Saturday. Set up of stalls 16:30

Need volunteers to help set up and build the bonfire, several people said they would check if they were available.

Need a volunteer to light fireworks etc. and a back up- ?Jackie

Fireworks cost ~£600. Last year last minute help was needed, and the fireworks were all set off in quick succession, very loud.

Options to purchase fireworks: Costco, Booker Great Harwood firework shop, on-line. Mixture of multi-shot and single large shots.

Much more vandalism last year, especially of the toilets. Need better lighting. Decided no toilets available, add to the poster.

Mulled wine need more bottles but to sell slightly cheaper. 35-40 bottles needed ?Costco.

Sarah to ask Gordon about lights. If available some lights near the toilets area. Hopefully Martin & Paul Gregson on the gate.

BBQ- Phil, Mick, Chris, Jo, Liz, Joan

Sweet/ Bottles (Paper cup of sweets, box of sweets)

Mulled Wine, Tea, Coffee, Hot Chocolate

Fire Marshalls

Dan to ask on FOSMS group for volunteers.

Fire risk assessment in the folder, must be updated annually.

Need volunteers for bonfire clean up the week after.

Christmas Production Infants–19/12/2023 & Juniors- 20/12/23

Unsure whether to have a booklet to sell, difficult to sell last year especially with two separate productions so parents were paying twice for tickets.

People usually buy for children's art work- maybe an alternative such as tea towel can be given as gift.

Adverts made £600 so worth creating, maybe separate infants and junior's booklet. Considered a ticket and booklet price but it would be difficult separating the money and parents may not want several copies of the booklet. Advertise that we sell the booklet, so people bring change.

Caroline R to look into the possibility of a card machine.

Raffle tickets

Santa Run- 08/12/23

Meet at 5:00pm at school, cover both Mellor & Mellor Brook in one day. Advertise route beforehand and update live location via Mellor facebook groups.

Ben has Santa costume.

6. Finance

Updated during AGM, names to be amended on the FOSMS account- see AGM minutes.

7. School Update

Updated during AGM, including wish list.

8.AOB

Mick mentioned the state of the outdoor classroom and the floor is rotting. Currently used for forest school, church and at breaks. Good selling point for school as forest school is very popular.

Seema asked about a FOSMS facebook page.

Noticeboards need updating.

A gentle reminder to all FOSMS members to kindly read and reply to all emails/ messages even if you are not able to assist with an event/request.

Date of next meeting:

Tuesday 10th October 2023, 19:00 Millstone (if there is availability)

Tuesday 28th November 2023, 19:00 Millstone