

Meeting Minutes

Tuesday 04th June 2024
19:00-21:00

Attendees		Apologies
Daniel	Sarah	Jenna Kn
Seema	Ben	Sofia
Caroline R	Gretel	Emma
Miriam	Caroline S	Gretel
Jo	Paula	Caroline R
Tamara	Amanda	Jackie
Jenna Ke		

2. Matters Arising

Meetings from the last minute read and confirmed as accurate, no matters arising.

3. Previous Events Review

None

4. Forthcoming Events

Summer Gala- Friday 28th June 2024

List of Stalls/Activities

- | | | |
|-----------------------------|-------------------------------|---|
| 1. Badge Maker | £2 | Jenna Kn |
| 2. Bottle in Bag | prize every time £2 | Bottle bags & Raffle tickets. |
| 3. Jar Tombola | 3 for £1 | Raffle Tickets |
| 4. Chocolate Tombola | 3 for £1 | Raffle Tickets |
| 5. Choco playing cards | 2 cards for £1 | 2 packs playing cards/ sweets. |
| 6. Face Painting | Full Face £2, small design £1 | Jo |
| 7. Tattoos | 3 for £1 | Buy Tattoos |
| 8. Cornhole | £1 | Gretel |
| 9. Crack the code | 3 for £1 (can buy a number) | Safe/Box & prize. |
| 10. Year 6 Games | | Mr Blackburn |
| 11. Envelope Game | | Mrs Higgins |
| 12. Guess number of sweets | | Jar & sweets |
| 13. Raffle & Entry Donation | | Mrs Scales |
| 14. Teddy Stall | | School to send e-mail asking for donations. |
| 15. Pencil Case Stall | | School to send e-mail asking for donations. |
| 16. Popcorn | | |
| 17. Sweets/ Drinks/ Crisps | | Already got water, fruit shoots, crisps. |

18. Cake stall

Sarah to ask Rita also ?Tea & Coffee

Volunteers

Ben- all day
Seema – all day
Daniel- all day
Sarah- from 2:30
Paula- from 3:00
Caroline R- from 3:00
Gretel- from 3:00
Jenna Kn- from 3:00
Tamara – from 1:00
Jo
Mr Blackburn
Mrs Scales
Mrs Higgins
? Mrs Hounslow

Meeting at the Millstone on Thursday 28th June to prep tombola's.

Paula
Seema
Sarah
Jenna Ke
Daniel

Can access the hall from 1:30 and the playground from 1:00. If the gala is held outside must ensure there is space for the children to be collected by their parents at pick up.

Reminder to be sent via e-mail cash only- bring change.
Require floats for stalls.

Moving on Up Disco- Friday 12th July 6:00-7:30

Similar format to last time, except all ages together as suggested by Jo. KS1 to go for snack first followed by KS2, 15 minutes for each. Need to purchase juice, chocolate rolls, sweet bags. Need to download playlist. Disco lights- Jenna Kn, Gretel, Liz (Jo to ask).

Volunteers

Seema
Daniel
Sarah
Jenna Ke
Amanda
Mariam

Caroline S
Ben
Jenna Kn?
Gretel?
Emma?

Sports Day Refreshments 08/07/24 13:15

Buy ice pops for all the children, approximately 144.
Stall for refreshments including, crisps, drinks, sweets, popcorn.
Daniel to ask on the what's app group for volunteers.

5. Finance

No change, still can't access the account. The new Virgin account is progressing so hopefully be able to transfer the funds into the new account. Daniel mentioned a cheque that requires cashing, and Jo mentioned the school insurance regarding holding funds.

6.School Update

Jo asked us to encourage parents to fill in the parental questionnaire, travelling show coming to school to perform The Hobbit 14/06/24 cost £250, asked if FOSMS would pay. Sarah proposed, Seema seconded, everyone agreed.

Discussed the £500 donation for school benching and the money Gavin Book raised, £750 for benching in total £1250. Daniel has found a good deal on composite benching, Daniel to discuss options further with Jo.

9. AOB

None

9. Date of next meeting:

Tuesday 2nd July 2024, 19:00 Millstone (Paula to book upstairs room)