

Tuesday 29th April 2025
19:00-20:30

Meeting Minutes

Attendees		Apologies
Seema	Miriam	Caroline S
Jenna Ke	Sarah	
Amanda	Emma	
Tamara	Jo	
Paula	Jackie	

1. Welcome

Previous minutes approved- bank balance amendment £12792.54.

2. Matters Arising

Add minutes to the school website.
Charity commission has been updated
Summer dresses have been added to the school uniform stand
Benches have been built.

3. Finance Update

Caroline R has handed over the bank details and paperwork to Miriam.
Bank balance as of 21/04/25 is £12797.54, cash float is £1075.53.
Amanda volunteered to be treasurer; Miriam proposed, Tamara seconds, everyone agreed.

Jackie paid £1197 for the three new benches, therefore school has transferred the £642 raised by Gavin to the FOSMS account together with the £500 cash donation. FOSMS will now re-imburse Jackie.

4. Previous Events Review

Easter Raffle – Drawn Friday 4th April 2025

Raffle went well, 998 tickets sold via 63 families.
Costs were £406.26, profit £581.74.

May need to send winners list to council, list on FOSMS council.

Easter Trail- Sunday 20th April 2025

Well attended, lots of last-minute tickets sold more than 100 sold, weather helped. FOSMS receive 50% of ticket sales after expenses. We also contributed to the Easter bunny costume if needed in the future.

Suggestion from a parent for Easter bonnet decoration but found to be competitive in past years and not favored by older children. Consider for the future.

6. Upcoming Events

Summer Gala – Friday 27th June 2025 after school

Dates most volunteers/teachers are available is Friday 27th June.

Volunteers

Seema

Gretel

Emma

Amanda

Jenna Kno

Sarah

Paul

Mrs Higgins

Paula?

Jackie to ask Lara and friends.

~ 5-6 teachers

Stalls

Year 6's can collect raffle prizes.

Badge making – Jenna Kn

Bottle Tombola- Brown Bags

Jar Tombola – Seema & Sarah

Chocolate Tombola- Amanda

Envelopes game- need prizes and envelopes – Mrs Higgins

Soft Toy Tombola- Emma -E-mail to be sent before half term for donations.

Crack the code

Corn hole – Gretel

Popcorn- Jackie

Face painting/ Tattoos- Jo to check stock

Raffle

Cakes & Hot drinks - Church

Drinks & Chocolates - Paul

Hair braiding?

Fruit machine?

Beat the Goalie

Sarah to ask church if they are happy to make cakes and ask if we can borrow the fruit machine.

Seema to create poster.

Non-uniform days

Thursday 26th June- Jars

Friday 13th June – Chocolate KS1 Bottles KS2

Things to Purchase

Envelopes x 100 – Seema

Brown paper bags – Seema

Prizes (books) x 100 – Amanda

Milk – Sarah

Drinks - Miriam

Chocolate – Miriam

Gala Prep

Thu day – Seema & Miriam

Thurs evening- Miriam, Amanda & Tamara

Sports Day – Monday 7th July

Ice pops for 140 children. Store in the freezer in art room.

Seema/ Amanda cooler box.

7. AOB

New Induction evening- Wednesday 4th June- Miriam to speak about FOSMS and encourage new parents to join. Let them know about FOSMS AGM on Tuesday 16th September. Chocolate Bingo event Sept/ Oct.

Jenna Ke mentioned auction of promises. Need to find out who can offer services.

8. Date of next meeting:

Tuesday 17th June at 19:00 in school

AGM- Tuesday 16th September at 19:00 in school.