

Reviewing your filtering and monitoring provision

Filtering System	
Filtering Provider and System	Netsweeper – provided by LCC Lancashire Digital Education formally BTLS
Date Procured	Annual subscription
Date last reviewed	SLA reviewed annually in January

Monitoring System	
Monitoring Provider and System	JTRS daily monitoring reports sent to school monitored by JTRS/DDSL
Date Procured	Annual subscription
Date last reviewed	SLA reviewed annually in April

Review Team [should be conducted by members of the senior leadership team, the Designated Safeguarding Lead (DSL), and the IT service provider and involve the responsible governor]	J.Embley-Peers C.Blackburn JTRS Reports to Curriculum Committee and Online Gov Metcalf
Review Date	Daily monitoring from JTRS (technical) Incident follow up by DDSL (in person)
Previous Review Date	Monthly testing by DDSL using fake pupil email address
Link to last review	Data reports shared in FGB meetings

Review Checklist	
the risk profile of your pupils, including their age range, pupils with special educational needs and disability (SEND), pupils with English as an additional language (EAL)	X
what your filtering system currently blocks or allows and why	X
any outside safeguarding influences, such as county lines	
any relevant safeguarding reports	X
the digital resilience of your pupils	
teaching requirements, for example, your RHSE and PSHE curriculum	X
the specific use of your chosen technologies, including Bring Your Own Device (BYOD)	X
what related safeguarding or technology policies you have in place	X
what checks are currently taking place and how resulting actions are handled	X

all staff know how to report and record concerns	X
filtering and monitoring systems work on new devices and services before release to staff / pupils	X
blocklists are reviewed and they can be modified in line with changes to safeguarding risks	X

Recommendations / Mitigating Actions
ENSURE THAT DAILY INCIDENTS ARE FOLLOWED UP WITH PARENT LETTER CITING INAPPROPRIATE SEARCH

Data Protection Impact Assessment

Schools and colleges that have a technical monitoring system will need to conduct their own Data Protection Impact Assessment (DPIA) and review the privacy notices of third party providers

Link to DPIA	Yes
Conducted by	Headteacher
Date conducted	Annual updates

Regular Reports

Type of Report	Filtering / Monitoring
Producer of report	JTRS and Lancashire Digital Education Services
Recipient of report	C. Blackburn
Frequency of report	Daily/Weekly

Monitoring data is received in a format that your staff can understand	X
Users are identifiable to the school / college, so concerns can be traced back to an individual, including guest accounts	X

System Checks

Filtering System		NETSWEEPER		
Date checked		JTRS (daily) Lancashire Digital Education Services		
Checks conducted by		JTRS (external technicians)		
Device	Location	Logged in as	Check Conducted	Result
computers	IT suit	computers	JTRS / DDSL	
laptops	IT suit and classrooms	laptops	JTRS / DDSL	
IPads	IT suit and classrooms	IPADS	JTRS / DDSL	

Confirm your filtering provider is:	NETSWEEPER
<ul style="list-style-type: none"> a member of Internet Watch Foundation (IWF) 	X
<ul style="list-style-type: none"> signed up to Counter Terrorism Internet Referral Unit list (CTIRU) 	X
<ul style="list-style-type: none"> blocking access to illegal content including Child Sexual Abuse Material (CSAM) 	X

Monitoring System		SECURELY		
Date checked		JTRS (ANYTIME NOTIFICATION)		
Checks conducted by		JTRS / Lancashire Digital Education Services		
Device	Location	Logged in as	Check Conducted	Result
computers	IT suit	computers	JTRS / DDSL	
laptops	IT suit and classrooms	laptops	JTRS / DDSL	

IPads	IT suit and classrooms	IPADS	JTRS / DDSL	
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